



MINNETONKA SWIM CLUB

2012 MN MTKA A/B Finals
With Time Trials
March 2-4 2012

Sponsored By: Minnetonka Swim Club
Sanctioned By: Minnesota Swimming, Inc. and USA Swimming, Inc.
Meet Sanction Number: MN12W – 01 – 14Y
Time Trial Sanction Number: MN12W – 01 – 124Y

Meet Director: Mark Ambrosen 612 801-9307 mspmadz@mac.com

Meet Marshal: Beth Wyer

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Entries: Mike Rogers 952 401-5225
17000 Lake Street Extension, Minnetonka, MN 55345
mtkaswimentries@gmail.com

Safety Coordinator: Zach Wood

Team Coaches: Ben Bartell, Dan Berve, Zach Wood

Club Officials: Barb Scouler, Jennifer Dodson

Officials: MSI Qualified Officials

Team President: Ben Bartell

Registration Chair: Cassy Shapley, 1001 Highway # 7, Hopkins, MN 55305 (952)988-4184

MEET TYPE: This is a 2 ½ day meet. There will be two categories of competition for awards: swimmers with verifiable "A" times but not faster (No champ times will be allowed), and swimmers with verifiable B times. Teams must attend their assigned zoned meet (one of four). This is a closed meet: Only swimmers from the MN LSC can participate.

POOL LOCATION: Minnetonka Aquatics Center. ADDRESS 17000 Lake Street Extension, Minnetonka MN 55345 Telephone for emergency use only: 952 401-5225 DIRECTIONS: From the intersection of Interstate 494 and Highway 7 proceed west 2.6 miles to CR101, proceed north 1 mile turn right on Lake Street Extension, proceed east .4 miles to Minnetonka Middle School East. The pool is located on the north side of the school.

TIME SCHEDULE: Friday afternoon session – Warm-ups at 4:20 PM to 5:20 PM meet starts at 5:30 PM. Saturday and Sunday Morning sessions: Warm-ups start at 7:20 AM to 8:20 AM, meet starts at 8:30 AM. Saturday and Sunday afternoon sessions: Will not start before 11:30 AM preceded by a 60-minute warm-up, and a 10-minute break for a coaches meeting.

Facility: 8 Lane, 25yd indoor pool with lanelines and backstroke pennants. Slanted starting blocks are 30 inches above the water surface. The minimum water depth, measured in accordance with Article 103.2.3 is 7 feet at the start end and 3 feet, 6 inches at the turn end.

Course Certification: The competition course has not been certified in accordance with 104.2.2C(4).

PURPOSE: To provide a Final, Championship level meet for Minnesota swimmers with A and B times.

MEET INFORMATION, RULES AND REGULATIONS: All information, rules and regulations including time standards, schedules, order of events, meet operations and requirements will be in accordance with Minnesota Swimming, Inc. competitive rules and regulations and USA Swimming Rules and Regulations current editions.

USA SWIMMING MEMBERSHIP: All swimmers must be current 2012 registered members of USA Swimming. All coaches must be current 2012 registered non-athlete members of USA Swimming and have certification required to be a USA Swimming coach. Any club or individual entering a non-USA-registered swimmer will be subject to a \$25.00 fine per event per swimmer.

TIMING: A Colorado Electronic timing system with backup buttons and/or watches, start horn and touchpads.

Meet Lane Timing Needs: A motion was passed on 10/20/1998 that states: "During all MSI regularly bid, sanctioned events, visiting clubs will provide timers as necessary for the duration of the competition. The meet will not begin until the timing needs have been met. The host club may not place requirements on any individual team to participate at any specific level."

If your club would like to help out on a specific time or day, please contact the Meet Director.

ENTRIES: All entries must be completed by the entering club or individual that will be solely responsible for the accuracy of the entry. A fine of \$100.00 per event will be charged for falsifying any entry. Please call the entries person for directions if you need to hand deliver.

PROOF OF TIMES: All events entered must have verifiable times (from a sanctioned or approved USA Swimming Meet or Time Trial) meeting the MN TSE for that specific event. **Each team or individual is responsible for providing their own proof of times** and must accompany entries. **Entries must include Hy-Tek (or compatible) Team Manager printed proof of times or they will not be accepted.**

Procedure for swimmers who do not achieve the time standard at the meet

- **Swimmers time will be checked by the host team.**
- **If time is not proven, \$100.00 penalty will be paid to the host team. (Proof of time must come from the meet where the time was achieved, as stated on the team's or individual's meet entry.)**
- **All fines must be paid to the host club by the end of the meet.**
- **Teams have one week from the end of the meet to prove the time and their fine will be refunded by the host team.**
- **When a swimmer uses high school times as proof and does not achieve the time standard, the swimmer will have until the end of the meet to prove their time. Proof times will be accepted from "official meets" which, for high school would include any meet with verifiable results signed by the official in charge of that meet.**
- **Failure of the team to pay the fine by the first meet of the following season's entry deadline will result in the teams charter being suspended until the fine is paid.**
- **The host team's swimmers will be checked by ASCA-MN and host teams will pay ASCA-MN.**

FINES: Any swimmer failing to achieve the qualifying time standard for any individual event must submit appropriate proof of having previously achieved the entry time standard. Any swimmer unable to provide such proof of performance shall pay a fine of \$100 to the host club. Proof of performance must be in a USA Swimming sanctioned or approved competition or Time Trial or official verifiable high school or college meet. Each club or individual is responsible for providing their own proof of performance.

ENTRY DUE DATE: An Email copy of your entry is due **Wednesday, February 22, 2012 by 5 PM.** A hard copy including all proof of times and entry fees owed is due **Friday, February 24, 2012 by 5 PM.** To add swimmers qualifying for events between the entry deadline and 2:00 PM on Monday before the meet or to make changes to your entry, email an entire new entry to the host club, bringing to the meet a new hard copy with all the new events and changes highlighted along with proof of times and a check for the remainder of the entry fees. No changes or new entries will be accepted after the 2:00 PM Monday deadline. It is the duty of the entering team to make sure their entry is correct. It is not the duty of the host to fix or try to figure out the wishes of the entering team.

Time Standards: 2009-2012 MN Swimming Time Standards – the most current edition published on the MSI website will be used. All 15-16 and Senior events will be combined for competition and separated for awards. The 15-16 Men and Women will enter by the 15-16 time standards. In keeping with the State Meet qualifying format, all Senior competitors must use 17-18 times standards for entry.

ENTRY LIMITATIONS: Age of a swimmer is determined by their age on the first day of the meet. A swimmer may compete in a maximum of 4 individual events per day. A swimmer may swim up to 5 events per day, if those additional events are time trial events. All entries must be verifiable from January 1, 2011 to present.

All A swimmers must have a minimum of an A time, but not the maximum of a champ time, regardless of course. All B swimmers must have a minimum of a B time, but not the maximum of an A time, regardless of course. All non-conforming qualifying times **MUST** be entered as non-conforming. Converted times must not be used.

This is a closed meet: Only swimmers from the MN LSC can participate.

FEES: \$2.50 per entrant listed on the entry sheet, \$5.00 per individual splash. The summary costs are on the calculation sheet. Email entries will be accepted with confirmation of payment based on an attached Meet Calculation Form. Checks must accompany entries and made payable to: Minnetonka Swim Club.

Entry fees must accompany your entry or your entries will not be accepted

Host teams must use Hy-Tek or SDIF compatible software to run swim meets. Those teams using disk entry must use Hy-Tek or SDIF compatible software (Team Manager) to enter this meet. There will be no disks sent out to clubs. Please include a PRINTED AND PROOFED copy of your COMMLINK REPORT, along with your disk as well as the fee calculation form. Minnesota clubs entering this meet must use Hy-Tek or SDIF compatible entry unless your club is on record with MSI that you cannot comply with the disk entry requirements.

E-MAIL ENTRIES: Please follow these guidelines when submitting e-mail entries.

1. Use Hy-Tek Team Manager to send entries.
2. E-mail a text file of your entries along with the team manager file – this allows the entries chair to double check that the number of swimmers and entries on TM matches the number of swimmers and entries in your text file. If they match, everything is ok, if they do **NOT** match, we can trouble shoot **BEFORE** the meet is seeded to make sure no swimmers are left out of the meet. This is extremely important!
3. Please include coach's name, phone numbers and e-mail address so we may contact you if there is any problem with the entry.
4. Any revisions to entries must be complete replacement of the previous entries file. The previous entries will be deleted. A revised text file must accompany the revised team manager file.

5. Bring the fee calculation form and your payment to the meet and see the Meet Director before you write your check.

6. Meet results will be emailed unless otherwise arranged. Please indicate your e-mail address on the fee calculation form.

7. If you e-mail your entries, you will receive an e-mail reply as confirmation. If you DO NOT receive a reply within 24 hours of submission that means your team has not been entered, please call the entries chair.

MEET FORMAT: The meet is pre-seeded with timed finals. All swimmers must report to their blocks for the start of their heat. All athletes will swim together in their age group category seeded by times and will be separated by A/B for awards.

(500/400) FREESTYLE: This is a timed final event. It will be deck seeded upon completion of the positive check-in. Positive check-in is required on Saturday afternoon at the timing table, the referee will determine the time of check-in. Heats will be swum fastest to slowest alternating gender dependent upon the order of events. Age groups and gender may be combined at the discretion of the meet referee. Minnesota Scratch Rules will be in effect.

(1000/800) FREESTYLE: This is a timed final event. It will be deck seeded upon completion of the positive check-in. Positive check-in is required on Sunday afternoon at the timing table, the referee will determine the time of check-in. Heats will be swum fastest to slowest alternating gender dependent on the order of events. Age groups will be combined. We reserve the option to combine events by gender at the discretion of the meet referee. Minnesota Scratch Rules will be in effect.

(1650/1500) FREESTYLE: This is a timed final event. It will be deck seeded upon completion of the positive check-in. Positive check-in is required on Friday at the timing table, the referee will determine the time of check-in. Heats will be swum fastest to slowest alternating gender dependent upon the order of events. Age groups will be combined. We reserve the option to combine events by gender at the discretion of the meet referee. Minnesota Scratch Rules will be in effect.

Additional criteria for entering the 800/1000 or the 1500/1650 Freestyle events:

- 1. Swimmers with an "A" (or faster) or "B" time in the 400/500 Free may use that time to enter the 800/1000 or 1500/1650 (enter the corresponding "A" or "B" event). Note: this rule applies to this meet but not to the STATE meet. Swimmers should enter at the corresponding TSE Time.**
- 2. Swimmers with an "A" (or faster) or "B" time in the 800/1000 may use it to enter the 1500/1650 and vice-versa (enter the corresponding "A" or "B" event). Swimmers should enter at the corresponding TSE Time.**

Qualifying Criterion for A/B Finals for swimmers who age-up between C Finals and A/B Finals

Swimmers are allowed to swim the events from their old age group in which they HAD B time(s), in their new age group, provided:

- They age up in between the starting dates of C Finals (Feb 24, 2012) and A/B (March 2, 2012).
- They are either 8 becoming 9, or 10 becoming 11 or 12 becoming 13
- They have B time(s) in their old age group before C Finals (Feb 24, 2012).

B times made for the younger age group at C Finals **may not** be entered in A/B Finals under this provision.

This affects only those events in which a swimmer had B times for C Finals (old age group) and do not now have B times (new age group). Swimmers being entered under this new criterion must note this on the hard copy of the entry sheet. All seed times must be in either short course yards (seeded first), long course meters (seeded next) or short course meters (seeded final). They would be entered at the current B time

standard for each event in their new age group for the events they had a B time and would be eligible to receive awards.

WARM-UP: Current MSI and USA Swimming rules will govern all aspects of the warm-ups and competition. Swimmers and coaches are expected to be familiar with all rules and obligations. Failure to follow will result in disqualification of swimmer(s) or coach(es) from next individual event or expulsion from the meet. The NO DIVING and SLIP-IN-ENTRY rules will be strictly enforced. Swimmer(s) without a coach present are to report to the Meet Referee prior to warm-ups for lane assignment. Minnesota Swimming warm-up procedures will be followed. Please observe general warm up, pace lane and sprint lane time assignments. Depending upon entries, warm-up lane assignments and/or split session warm up may be used.

AWARDS: Individual Events: A Events: Medals will be awarded to 1st through 8th place. B Events: Rosette Ribbons will be awarded to 1st through 8th place. Certificates will be issued for new Champ and A times. Awards will be given out to athletes 30 minutes after the posting of the final results, barring complications with the results.

SCORING: None.

Racing start certification: Any swimmer entered in the meet must be certified by a USA Swimming member-coach as being proficient in performing a racing start or must start each race from within the water. When unaccompanied by a member-coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

Swimmers Without a Coach Present: USA Swimming athlete members must be under the supervision of a USA Swimming member coach during warm-up, competition and warm-down. The Meet Director or Meet Referee shall assist the athlete in making arrangements for such supervision.

TIMELINES: Any timelines provided, whether through the MSI phone line, on the MSI web site, or in the meet program, are for information purposes only. Session start times are only approximations, be aware that sessions may start earlier than published.

TIME TRIALS: Time trials will be offered, time permitting, following the morning and afternoon sessions. Time trials are open only to swimmers in the meet. Time trials count toward a swimmer's entry limit for the day (See Entry Limitations). Sign up will be at the Admin table. There will be a cost of \$5.00 per time trial event. Warm-ups for time trials will be allowed as time permits at the discretion of the meet referee.

CONCESSIONS: Will be provided.

CHANGES TO THE MEET INFORMATION: Any changes to the meet information will be discussed, reviewed and voted on at the coaches meeting held each morning before the beginning of the first session of the day. Changes must be approved by a 100% vote of coaches in attendance at the appointed meeting.

MEET COMMITTEE: A meet committee will be formed by the Referee. It will consist of at least one official (excluding the meet Referee), one coach (not from the host club) and one athlete (not from the host club). Judgment decisions cannot be protested.

COACH'S MEETINGS: Will take place on a regular basis at the discretion of the referee.

Use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms

Winter, 2012
A/B Finals (All Ages)

FRIDAY PM					SATURDAY AM					SATURDAY PM				
Girls Evts	DIV	AGE	EVT	Boys Evts	Girls Evts	DIV	AGE	EVT	Boys Evts	Girls Evts	DIV	AGE	EVT	Boys Evts
1	A/B	13-14	400 IM	2	13	A/B	11-12	50 FR	14	45	A/B	13-14	100 FL	46
3	A/B	15&O	400 IM	4	15	A/B	9-10	50 FR	16	47	A/B	15&O	100 FL	48
5	A/B	11-12	200 Fly	6	17	A/B	8&U	50 FR	18	49	A/B	13-14	200 FR	50
7	A/B	13-14	100 IM	8	19	A/B	11-12	200 BR	20	51	A/B	15&O	200 FR	52
9	A/B	15&O	100 IM	10	21	A/B	11-12	100 FL	22	53	A/B	13-14	100 BR	54
	BREAK				23	A/B	9-10	100 FL	24	55	A/B	15&O	100 BR	56
11	A/B	13&O	1650 FREE	12	25	A/B	8&U	50 BK	26	57	A/B	13-14	200 IM	58
					27	A/B	11-12	100 BK	28	59	A/B	15&O	200 IM	60
					29	A/B	9-10	100 BK	30	61	A/B	13-14	100 BK	62
					31	A/B	8&U	100 IM	32	63	A/B	15&O	100 BK	64
					33	A/B	11-12	100 IM	34		BREAK			
					35	A/B	9-10	100 IM	36	65	A/B	13&O	500 FR	66
					37	A/B	11-12	50 BR	38					
					39	A/B	9-10	50 BR	40					
					41	A/B	11-12	200 FR	42					
					43	A/B	9-10	200 FR	44					

SUNDAY AM					SUNDAY PM				
Girls Evts	DIV	AGE	EVT	Boys Evts	Girls Evts	DIV	AGE	EVT	Boys Evts
67	A/B	11-12	200 IM	68	97	A/B	13-14	200 FL	98
69	A/B	9-10	200 IM	70	99	A/B	15&O	200 FL	100
71	A/B	8&U	50 BR	72	101	A/B	13-14	50 FR	102
73	A/B	11-12	50 BK	74	103	A/B	15&O	50 FR	104
75	A/B	9-10	50 BK	76	105	A/B	13-14	200 BR	106
77	A/B	8&U	100 FR	78	107	A/B	15&O	200 BR	108
79	A/B	11-12	100 FR	80	109	A/B	13-14	100 FR	110
81	A/B	9-10	100 FR	82	111	A/B	15&O	100 FR	112
83	A/B	8&U	50 FL	84	113	A/B	13-14	200 BK	114
85	A/B	11-12	100 BR	86	115	A/B	15&O	200 BK	116
87	A/B	9-10	50 FL	88		BREAK			
89	A/B	11-12	50 FL	90	117	A/B	13&O	1000 FR	118
91	A/B	11-12	200 BK	92					
93	A/B	9-10	100 BR	94					
	BREAK								
95	A/B	11-12	500 FR	96					

DISTANCE EVENTS: Distance Freestyle Events designated "13&O" will be combined for competition only and separated for awards into "13-14", "15-16" and "17-18". "Senior" events will be called "15 & O", and will be separated for awards into "15-16" and "17-18".

Meet Calculation Form

A/B FINALS
MINNETONKA SWIM CLUB
March 2 – 4, 2012

Meet Sanction Number: MN12W – 01 – 14Y
Time Trial Sanction Number: MN12W – 01 – 124Y

Entering Club's Name: _____ Club Code _____

Coach: _____ Phone # _____

Entries Person: _____ Phone# _____

Entry Data Costs:

_____ Total Swimmers x \$2.50 = \$ _____ # of boys _____ # of girls _____

_____ Total Splashes x \$5.00 = \$ _____ # of boys _____ # of girls _____

Total Due = \$ _____

Make checks payable to: MINNETONKA SWIM CLUB. All fees are due with your entry.

Mail summaries to : _____

The undersigned team representative certifies by his/her signature that all athletes participating in this meet are currently registered athlete members of USA Swimming, Inc. The under signed further certifies that any person appearing on deck in this meet in the capacity of coach is currently a coach member of USA Swimming, Inc.

Who should we contact if there is a problem with your entry disk?

Name _____ Phone ~ Day _____ Night _____